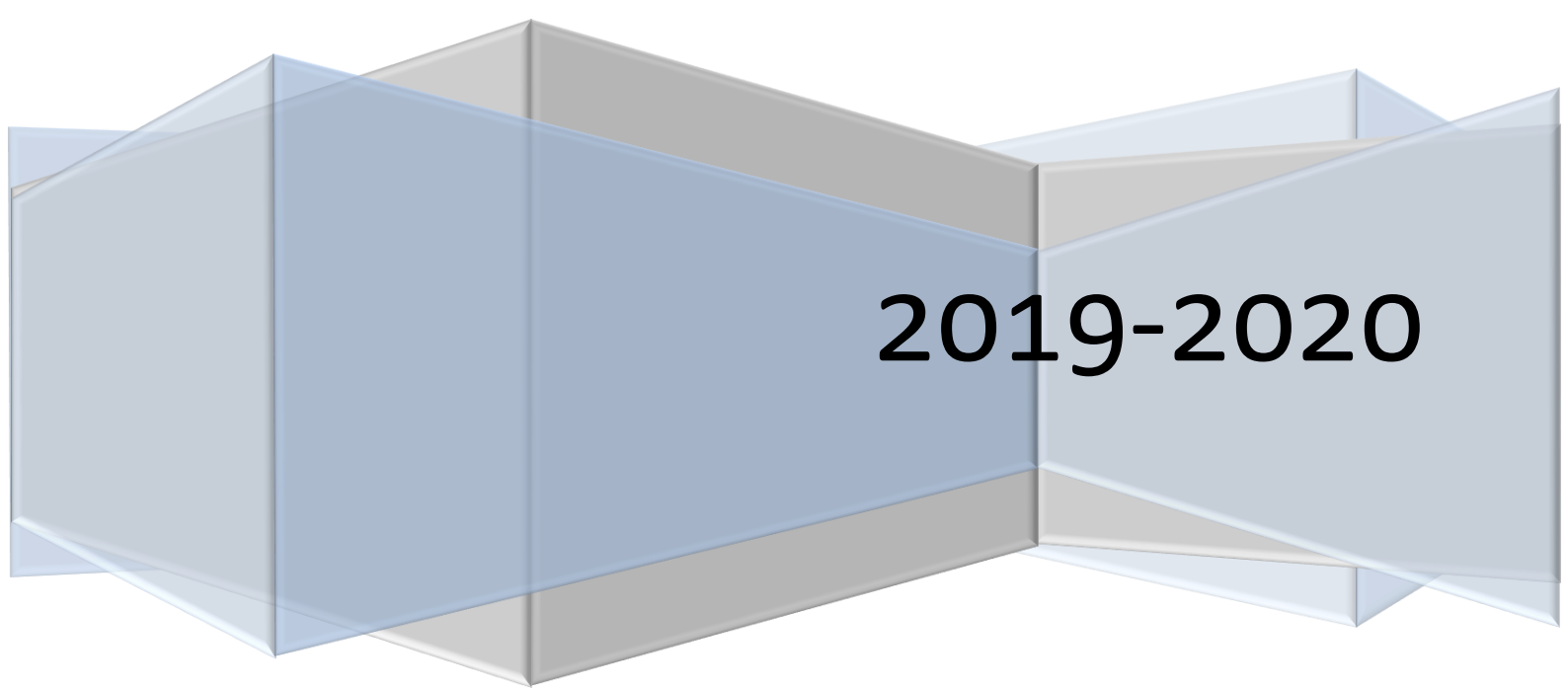


PISA

User Manual

**Uploading of Data of Competency & Creative
Thinking Practice**

CBSE



2019-2020

Index

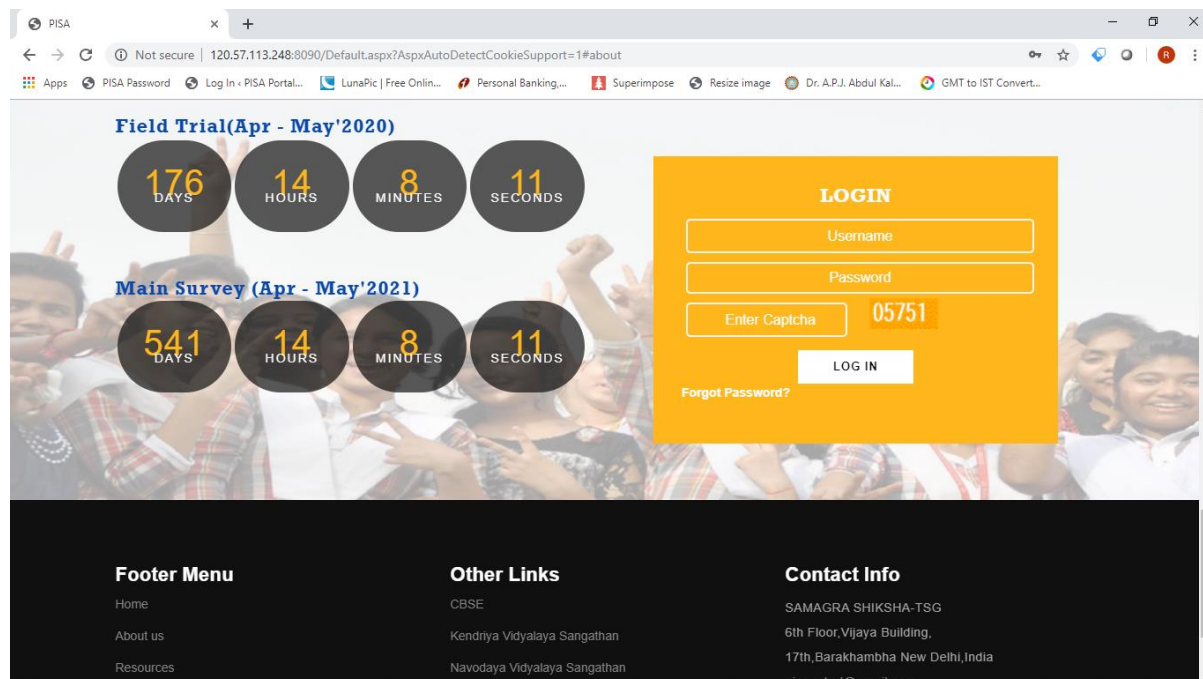
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General Guidelines

- The website will be used for uploading students' data after the teachers evaluate the CCT practice papers of all students (Science, Mathematics and Reading).
- The data of only those students which comprise the PISA population is to be uploaded.
- The scoring key of the CCT practice has items that may have following credits :
 - a. Full Credit – FC
 - b. Partial Credit – PC
 - c. No Credit – NC
 - d. Not Attempted – NA
 - e. Absent - AB

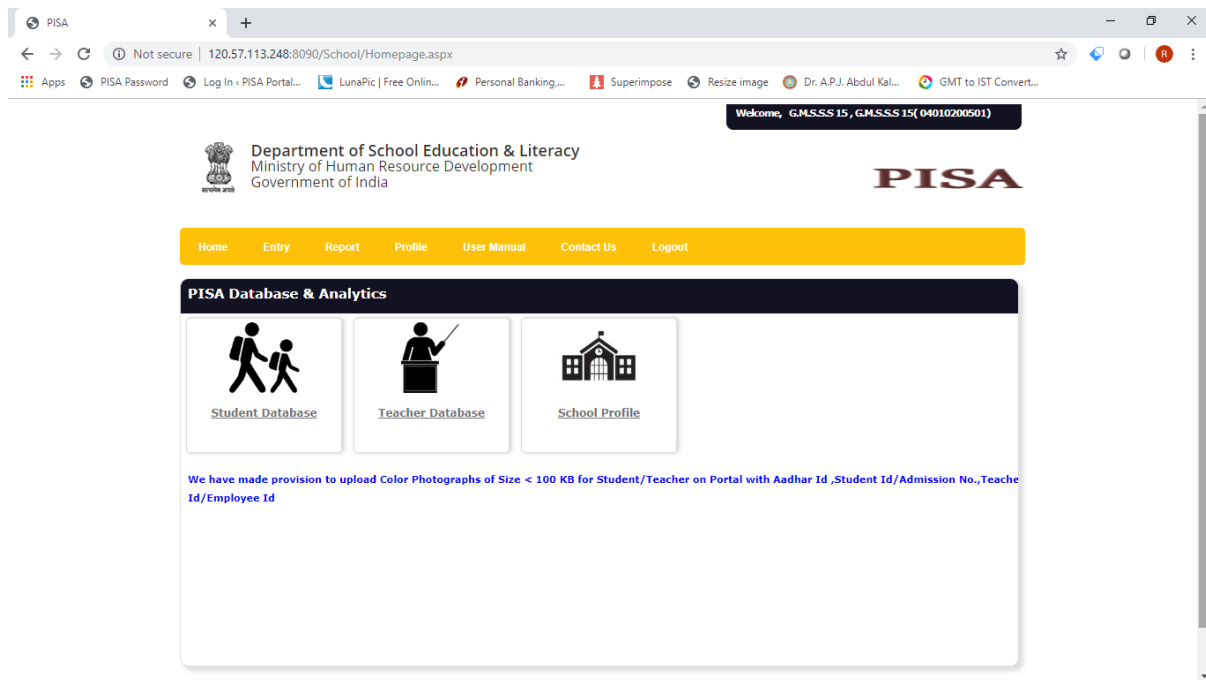
Procedure to Upload Data

- Open website using seshagun.gov.in or <http://120.57.113.248:8090>
- Click on Login given at top right corner of the browser, following screen will appear :



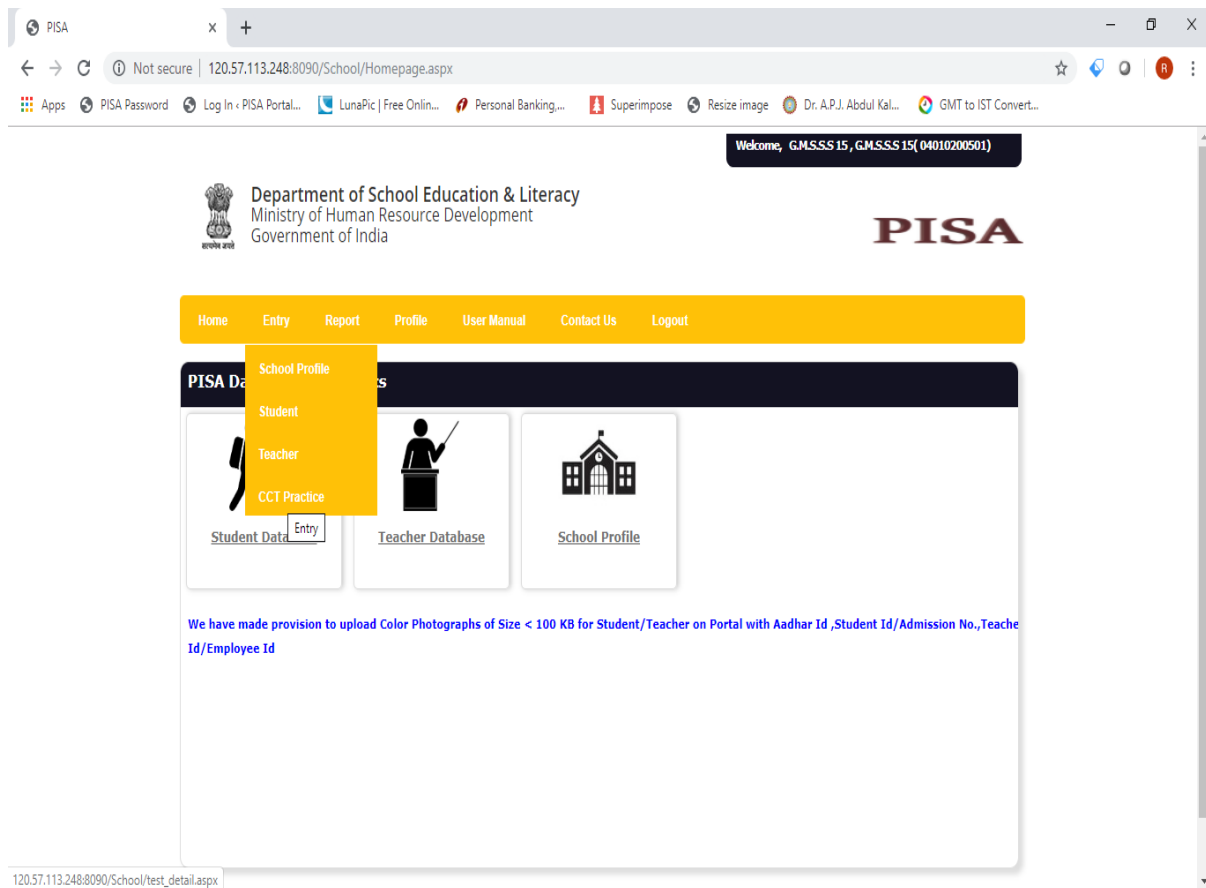
- Login with your school username and password which was given for PISA website. Use username as the 11 digit UDISE code of your school.

- After login, following screen will appear

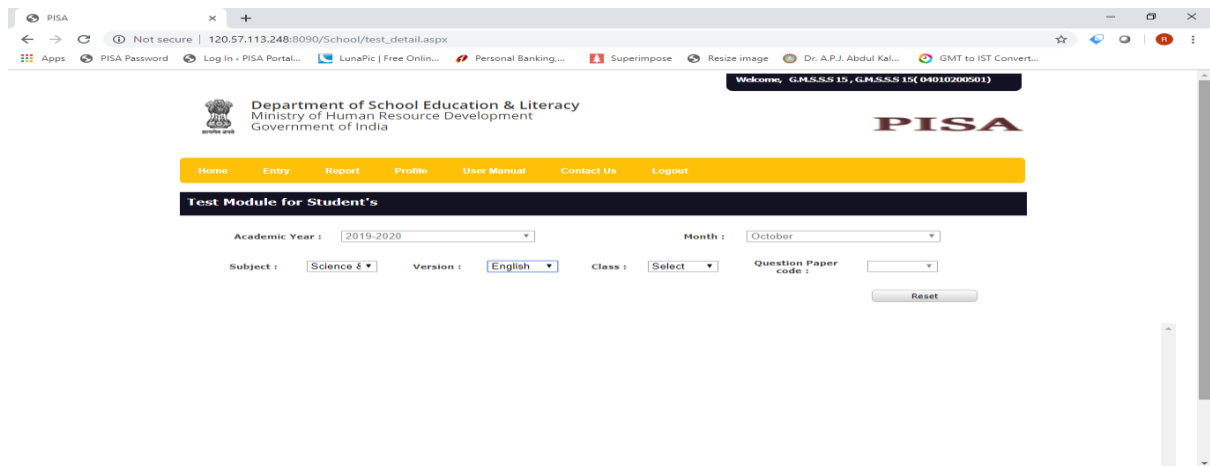


CCT Practice Paper Entry Module

- Click on **Entry** → **CCT Practice** as shown in the screen

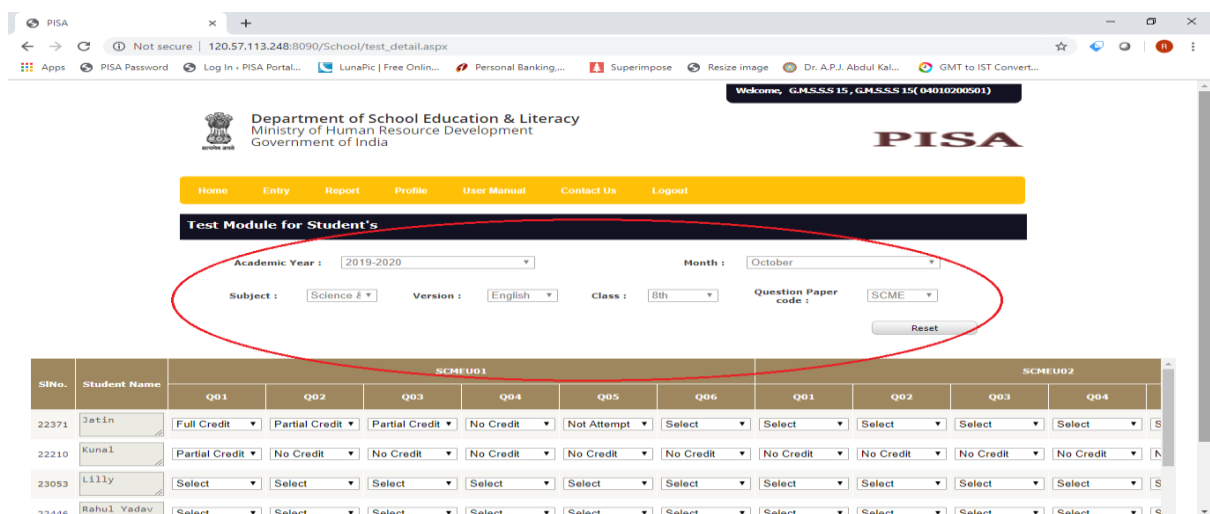


- After clicking the **Entry** → **CCT Practice**, following screen will appear



- Select the Academic year as **2019-2020** and Month **October**
- Select the Subject :
 - Science & Mathematics
 - Reading
- Select the translated version of the CCT Practice paper :
 - English
 - Hindi
- Select the Class for which the evaluation data is to be uploaded
 - 6th
 - 7th
 - 8th
 - 9th
 - 10th

In case the parameters (Subject / Version / Class) are to be changed, the “Reset” button should be used as shown below:



After selecting all the parameters, the student list will be shown as in the grid below:

- The list will be shown according to the version and class selected. In the example above, the version is English and class is 6th, so the list here shows only those students who are studying in Class 6th and have Medium as “English” in Student profile entry module.
- Before starting the entry, please refer to the labels given in the topmost row of the grid (shown above) . The column heads are detailed below :
 - **SI.No. :** The unique system identity of the student
 - **Student Name :** The name of the student studying in Class 6th and with the Medium English
 - **SCMEU01 :** This label will change according to the Subject (Science / Mathematics / Reading) chosen to enter the evaluation results. The same heading was also provided in the **CCT Practice paper of each Unit**, as shown below :

Each Unit code will be displayed in the form of label in the entry module, before entering the result be sure to check the **Unit Code**

- **Q01..Q02..Q03..Q04** : In each drop down of each question , you have to select the evaluation result in the form of :
 - Full Credit
 - Partial Credit
 - No Credit
 - Not Attempted
 - Absent

As shown in the screen below:

SINo.	Student Name	SCMEU01						SCMEU02				
		Q01	Q02	Q03	Q04	Q05	Q06	Q01	Q02	Q03	Q04	
22371	Jatin	Full Credit	Select	Select	Select	Select	Select	Select	Select	Select	Select	S
22210	Kunal	Select	Full Credit	Select	Select	Select	Select	Select	Select	Select	Select	S
23053	Lilly	Select	Partial Credit	Select	Select	Select	Select	Select	Select	Select	Select	S
22446	Rahul Yadav	Select	Select	Select	Select	Select	Select	Select	Select	Select	Select	S
24044	Rajat	Select	Select	Select	Select	Select	Select	Select	Select	Select	Select	S

Modification of the Uploaded Data


Following procedure to be followed for modification :

- Open the CCT Practice module, select all the parameters required (Subject / Version / Class).
- The data will be retrieved according to the parameters selected.
- The data which was not freeze by the user can be modified easily by clicking the drop-down list of each questions.

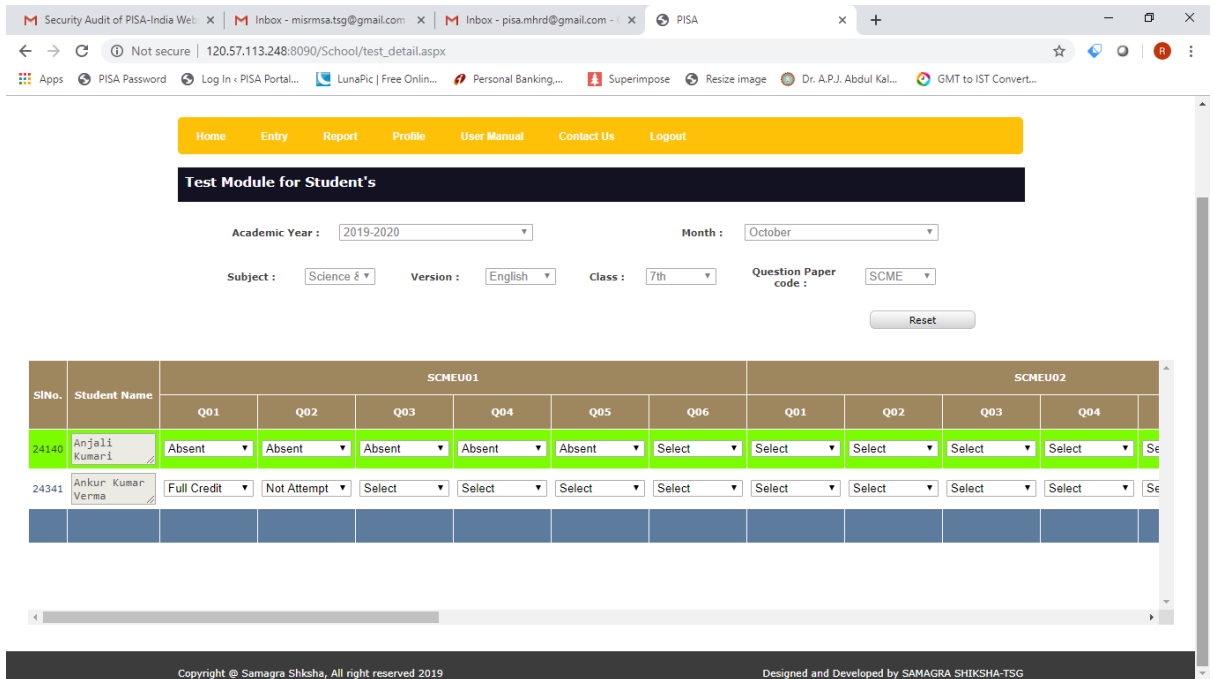
Saving the Uploaded Data

To Save the record, scroll to the right and click on “” **Save Button** .

Locking the Uploaded Data

After each entry the data should be locked , click on  image to **freeze the evaluated result** for the student. Please be sure at the time of clicking lock button, once clicked the data for the student will not be modified again.

The locked data will be highlighted **“GREEN”** as shown in the figure



The screenshot shows the 'Test Module for Student's' interface. It includes a navigation bar with links like Home, Entry, Report, Profile, User Manual, Contact Us, and Logout. Below the navigation bar, there are filters for Academic Year (2019-2020), Month (October), Subject (Science & English), Version (English), Class (7th), and Question Paper code (SCME). A 'Reset' button is located below the filters. The main part of the interface is a table with columns for SINO, Student Name, and two sets of questions (SCMEU01 and SCMEU02). The table contains two rows of data. The first row, for student Anjali Kumari (SINO: 24140), has all cells highlighted in green, indicating that the data is locked. The second row, for student Ankur Kumar Verma (SINO: 24341), has cells with dropdown menus, indicating that the data is not yet locked.

SINO.	Student Name	SCMEU01						SCMEU02			
		Q01	Q02	Q03	Q04	Q05	Q06	Q01	Q02	Q03	Q04
24140	Anjali Kumari	Absent	Absent	Absent	Absent	Absent	Select	Select	Select	Select	Select
24341	Ankur Kumar Verma	Full Credit	Not Attempt	Select	Select	Select	Select	Select	Select	Select	Select