

केन्द्रीय विद्यालय अंगोल KENDRI YA VI DYALAYA ONGOLE

ALLOTMENT OF DUTIES OTHER THAN ACADEMICS FOR THE SESSION 2020-21

<u>COMMITTEES REVIEW (w.e.f. 10.09.20)</u>		
<u>Overall Academic Coordinators :-</u>		
Mr. S. A. Basha, PGT (Hist.)		
Mr B Dibbiah, PGT (Eco)		
Mr K.Kondaiah, TGT (Science)		
Mr B Ramesh Babu, TGT (PH & E)		
Mr Bhushan Gawande, PRT		
1.	<u>TIME TABLE & SUBSTITUTION ARRANGEMENT: (Secondary)</u> Mr CH Ravindranath, PGT (Phy) Mr Sushant, TGT (Lib) Ms Prabhuta Bharadwaj, TGT (SSt)	Prepare time table for the Vidyalaya, ensure proper implementation and smooth running of classes, and arrange substitution work for teachers on leave or on duty and see to that it is effectively followed.
2.	<u>ADMISSION:</u> Mr M Sreenivas Rao, PGT (Maths) Mrs Aakansha Patil, PRT Mr Ravi Singh, PRT Mr Manish Deo Rawat, PRT	Make registration of children, for various classes scrutinize the forms, conduct the admission tests and admit children as per eligibility criteria, maintaining of admission registers up to date. Principal's decision will be final in the matter of admission as per KVS rules.
3.	<u>EXAMINATION & PTM:</u> Mrs Smita Nair, PGT (Bio) Mr Rajesh Mande, PGT (Chem) Mr Chandrashekhar, PGT (Geo) Ms Priyanka Pant, TGT (SSt) Mr Harikrishna, TGT (Skt)	To plan the periodic tests, unit tests examination schedule well in advance intimate the children about the dates, got questions paper prepared well in advance, conduct tests and exams, declaration of result as per KVS schedule to collect question papers along with blueprint from subject teachers.
4.	<u>CBSE Examination:</u> Mr Nagamohan Rao, PGT (Eng) Mr Chandrashekhar, PGT (Geo) Ms Priyanka Pant, TGT (SSt) Mr Rajesh Mande, PGT (Chem) Mr Sai Kiran, Comp Instr	Responsible for all CBSE registration and all the work related to CBSE. Timely completion of all CBSE works.
5.	<u>External Examination:</u> Mr S A Basha, PGT (Hist) Mr B Dibbiah, PGT (Eco) Mr Sushant, TGT (Lib)	To conduct all external Examination. Ex: NIOS and other external examinations.
6.	<u>MAINTENANCE AND REPAIR OF SCHOOL BUILDING:</u> Mr B. Sekhar, TGT(WE) Mr B Ramesh Babu, TGT (PH & E) Mr Sushant TGT (Lib) Mr Rejan Guria TGT (Art)	Obtaining building safety certificate. Obtaining water purity certificate. Will be responsible for the maintenance and repairs of the school building. Will have close watch over the conditions of the building.(Elect, plumbing, drainage blocks & other) and arrangement for the repairs as and when necessary.
7.	<u>MORNING ASSEMBLY:</u> Mr K K Mishra PGT (Hindi) Mrs Poonam Choudhary, TGT (Hindi) Mr Harikrishna, TGT (Skt) Mr Nagamohan Rao, PGT(Eng.) Mr P J L Gandhi, TGT (Eng) All Class Teachers & Associate Class Teacher	To ensure that the pupils assemble in a disciplined manner. To discuss and plan the morning assemble programme and to make it effective, interesting and knowledge oriented. Messages and dates of importance and significance and celebration to be planned and presented.
8.	<u>BEAUTIFICATION & GARDENING:</u> Mr Rejan Guria, TGT (AE) Ms Prabhuta Bhardwaj, TGT (SSt) Mrs Poonam Choudhary, TGT (Hindi) Ms Priya, PRT Mr Mahadeo More, PRT	Display of items that it will enable the children to adopt and appreciable values in life and create in them a desire to widen their knowledge. Let the walls speak on education and worthy values.

9.	<u>ONLINE WORKS</u>	To ensure proper maintenance of records (Registration, new entry, dilatation of TC students, updating of entries as per portal) in the prescribed given schedule.
	<u>(a) PISA PORTAL</u> Mr Ravindranath, PGT(Phy) Mrs Sheetal Yadav, TGT (Maths) Mr Vipin Kumar, PGT(CS) Mr Saikiran, Comp Inst. All class teachers & co class teachers.	Registration of eligible students. Planning & preparation of PI SA questions subject wise. Conducting PI SA examination as per schedule given by KVS. Marks uploading to the PI SA portal
	<u>(b) WEBSITE UPDATION</u> Mr Vipin Kumar, PGT(CS) Mr Saikiran, Comp Inst. Mr Nitin Kumar, SSA Mr Sitaram, JSA	Keeping website up to date as per KVS requirement. TC info uploading to portal. Updation of result, teachers details, banners etc
	<u>(c) VERIFICATION OF FEE UBI Portal</u> Mr Vipin Kumar, PGT(CS) Mr Saikiran, Comp Inst. Mr Sitaram, JSA All the class teachers & co class teachers	Checking & Updation of record on UBI portal. Correctness of data uploaded on UBI portal. Planning & verification the students on Portal for fee submission. Entry new students. Dilatation of TC students
	<u>(d) GEM PORTAL</u> Mr Nitin Kumar, SSA Mr Vipin Kumar, PGT(CS) Mr Saikiran, Comp Inst.	Updating the portal & checking its functionality.
	<u>(e) DIKSHA PORTAL</u> Mr Vipin Kumar, PGT(CS) Mr Mahadeo More, PRT Mr Amit Kumar, PRT Mr Saikiran, Comp Inst. All the class teachers & co class teachers.	Keeping record of registered student's class wise. Registering the students on DI KSHA portal. Making awareness about use of Diksha Portal.
	<u>(f) E CLASS ROOM</u> Mr Vipin Kumar, PGT(CS) Mr Saikiran, Comp Inst. Ms PrabhutaBhradwaj, TGT (SSSt) Mr Amit Kumar, PRT	Maintenance & proper use of E class rooms.
	<u>(g) MYGOV.IN PORTAL</u> Mr Saikiran, Comp Inst. Mr Vipin Kumar, PGT(CS) All the class teachers & co class teachers.	Updating the portal as and when asked.
	<u>(h) KVS GIS PORTAL</u> Mr Saikiran, Comp Inst. Mr Vipin Kumar, PGT(CS) Mr Sitaram JSA	Updating the portal as and when asked.
	<u>(i) CSE.AP.GOV.IN PORTAL</u> Mr Saikiran, Comp Inst. Mr Sitaram, JSA Mr Vipin Kumar, PGT(CS) All the class teachers & co class teachers.	Updating the portal as and when asked. Updation of records of students in all aspect.
	<u>(j) UDISE</u> Mr Saikiran, Comp Inst.	Updating the portal as and when asked. Keep upto date.

	<p>Mr Sushant, TGT (Lib) Mr Amit Kumar, PRT Mr Vipin Kumar, PGT(CS) <u>All the class teachers & co class teachers.</u></p>	<p>Addition of new students. Dilatation of TC students by confirming their fee submission & no dues.</p>
	<p><u>(k) AMMAVODI PORTAL</u> Mr M Sreenivas, PGT (Hist) Mr K. Kondaiah, TGT (Sci) Mr Saikiran, Comp Inst. Mr Amit Kumar, PRT Mr Rajan, PRT Mr Vipin Kumar, PGT(CS) <u>All the class teachers & co class teachers.</u></p>	<p>Responsible for updating of data of newly joined school. Dilation of TC students. Updating the records as per portal.</p>
	<p><u>(l) KAVYANJAILI PORTAL</u> Mr Saikiran, Comp Inst. Mr Vipin Kumar, PGT(CS) Mr Rajan, PRT <u>All the class teachers & co class teachers.</u></p>	<p>Updating the portal as and when asked. Updation of records of students in all aspect.</p>
	<p><u>(m) GSUIT ADMIN PORTAL</u> Mr Vipin Kumar, PGT(CS) Mr Saikiran, Comp Inst. Ms Priyanka Pant, TGT (SSt) Mr Pramod Kumar, PRT</p>	<p>Updating the portal as and when asked. Updation of records of students in all aspect.</p>
10.	<p><u>CCA Sec & Sr Secondary:</u> Mr K K Mishra, PGT (Hindi) Mrs PoonamChoudhary, TGT (Hindi) Mr Harikrishna, TGT (Skt) Mr Nagamohan Rao, PGT(Eng.) Mr PJJ Gandhi, TGT (Eng) <u>CCA Sec &Sr Secondary:</u> Mr Mahadeo More, PRT Mr Samadhan Patil, PRT</p>	<p>Arranging CCA competitions and will be responsible for awarding the prizes to the students. Organising all the CCA activities in the vidyalaya.</p>
11.	<p><u>EDUCATIONAL COMPETITIONS:</u> Mr S A Basha, PGT (Hist) Mr M Sreenivas, PGT (Maths) Mr K Kondaiah, TGT (Sci)</p>	<p>Motivating and encouraging the students to participate in various competitions.</p>
12.	<p><u>SCIENCE CLUB:</u> Mr Ravindranath, PGT (Phy) Mr Rajesh Mande, PGT (Chem) Mr M SreenivasRao, PGT (Maths) Mr Vipin Kumar, PGT (CS) Mrs SheetalYadav, TGT (Maths)</p>	<p>Responsible for arranging various Science club activities and inculcating the scientific attitude among the students and participation in different Science exhibition.</p>
13.	<p><u>MATHS CLUB& MATHS OLYMPIAD:</u> MrM Sreenivas Rao, PGT (Maths) Mrs Sheetal Yadav, TGT (Maths) Contr. Teacher (Maths) Mr Mahadeo More, PRT Mr Bhushan, PRT</p>	<p>Responsible for motivating the students to take part in various programmes in connection with celebration of maths day. Motivating the students to prepare Models, Exhibits. To take efforts to remove Maths Phobia among the students and developing Maths lab and Mathematical Garden.. Conduction of Maths Olympiad.</p>
14.	<p><u>GUIDANCE COUNCELLING & AEP</u> Mrs Smita Nair, PGT (Bio) Mr S A Basha, PGT (Hist) Mr K Kondaiah, TGT (Sci) Mrs Poonam Choudhary, TGT (Hindi) Mrs Sheetal Yadav, TGT (Maths)</p>	<p>Rendering necessary Guidance to the students as and when needed and arranging guidance and counselling programmes as per the schedule Conducting Adolescent Education programme as per KVS Norms and submitting report..</p>

15.	<u>LIBRARY COMMITTEE:</u> Mr Sushant, TGT (Lib) Mr B Sekhar, TGT (WE) Ms Priya, PRT Mr Rajan, PRT Mrs Aakashaa Patil, PRT	Responsible for assisting the students in getting the necessary reference books and motivating the students to make optimum utilization of the library facilities. Conducting library committee meetings on the last working day of every month.
16.	<u>FIRST AID</u> Mr B Ramesh Babu, TGT (PH & E) Mr B Sekhar, TGT(WE) Mr Pramod Kumar, PRT Mr Ajay Topwar, PRT	Maintaining basic and necessary medicines and give first aid to the students when needed and also arrange to take them to the govt. hospital in case of emergency.
17.	<u>Cleanliness of the School:</u> Mr B Sekhar, TGT(WE) Mr B Ramesh Babu, TGT (PH & E) Mr Harikrishna, TGT (Skt) Mr Pramod Kumar, PRT Mr Ajay Topwar, PRT	Responsible for the cleanliness and of the respective places allotted, and also check whether the cleaning of the respective places (like water tank and sll school campus) are regularly done if not bringing it to the notice of the Principal.
18.	<u>BACK TO BASICS:(I to VIII)</u> Mr B Dibbiah, PGT (Eco) Mrs SheetalYadav, TGT (Math) Mr PJL Gandhi, TGT (Eng) Mr K Kondaiah, TGT (Sci) Mr A\ngrej Singh Mr Samadhan Patil, PRT	To implement all instruction received under Back to Basics from KVS (Hq) & RO (Hyd)
19.	<u>CMP Meetings:</u> Ms Priya, PRT Mr Bhushan, PRT Mr Angrej Singh, PRT Mr Manish Deo Rawat, PRT	Conducting subject committee meeting at least once in a month and implementing the decisions Encouraging the students to develop interest in the subject.
20.	<u>Scouts & Guides:</u> Mr B Ramesh Babu, TGT (PH & E) Mr Mahadeo More, PRT Mr Angrej Singh, PRT Ms Priya, PRT & other Scout and Guide Masters	To plan the activities of the year 2019-20 & conducting activities as per the Plan. Encouraging the students to enrol in the scouting & guiding movement. Maintaining teachers Scouting & Guiding Dairy. To conduct the test for pravesh/pratham/dwitiya sopan as per the syllabus & issuing the certificates to the concerned Scouts & Guides. To organize the activities on Wednesday
21.	<u>Cubs & Bulbul:</u> Mr B RamesahBabu, TGT (PH & E) Mr Mahadeo More, PRT Mr Bhushan, PRT Ms Priya, PRT Mr Angrej Singh, PRT & other Cub and Bulbul Masters	To plan the activities of the year 2019-20, conducting activities as per the Plan. Encouraging the students to enrol in the scouting & guiding movement. Maintaining teachers Scouting & Guiding Dairy. To conduct the various test required as per the syllabus & issue of certificates. To organize the activities on Wednesday.
22.	<u>OVERALL DISCIPLINE, SECURITY and Morning Recess & Dispersal Duty:</u> Mr B Ramesh Babu, TGT (PH & E) Mr Rajesh Mande, PGT (Chem) Mr K Kondaiah, TGT (Sci) Mrs SheetalYadav, TGT (Math) Mr Harikrishna, TGT (Skt) Ms PrabhutaBharadwaj, TGT (SSt) Ms Priya, PRT Mr Bhushan,, PRT Mr Mahadeo More, PRT Mr Angrej Singh, PRT	Responsible for the overall discipline of the school daily as well as in the occasions and security of the vidyalaya. Marinating duty register during morning, Recess and Dispersal of students at 2:40 PM.

23.	<u>RajBhasha Committee:</u> <u>OFFICIAL LANGUAGE</u> <u>IMPLEMENTATION</u> Mr K KMishar, PGT (Hindi) Mrs Poonam Choudhary, TGT (Hindi) Mr Harikrishana, TGT(Skt) Mr Ajay Topwar, PRT Mr SamadhanPatil, PRT Mr Nitin, SSA Mr Sitaram, JSA	Conducting committee meeting at least once in a month and implementing the decisions. Get the reply prepared for all the correspondence in Hindi in consultation with the office. Monthly report to be submitted, to take measures for implementation of official language
24.	<u>EXCURSION:</u> Mr B Ramesh BabuTGT (PH & E) Mrs Sheetal Yadav, TGT (Math) Mr Sushant, TGT (Lib) Mrs Manish Deo Rawat, PRT Mr Ravi Singh, PRT	General excursion for all classes. Arranging the excursion for all the classes as per their levels and help the students to develop their practical knowledge.
25.	<u>Class Magazines from classes III to X:</u> Mr K Mishra, PGT (Hindi) Mr Rejan Guria, TGT (AE) Mrs Aakansha Patil, PRT Respective Class Teachers & Associate Class Teacher	To motivate and inspire the students to write articles, draw pictures, poems and songs in English, Hindi and Sanskrit and edit and prepare the Class Magazine.
26.	<u>Gardening Club & Eco Club:</u> Mr Smita Nair, PGT (Bio) Mr K Kondaiah, TGT (Sci) Ms Priyanka Pant, TGT (SSt)	To conduct activities under Gardening and eco club and maintaining of records
27.	<u>SCHOOL MAGAZINE:</u> Mr Nagamohan Rao, PGT(Eng.) Mr PJJ Gandhi, TGT (Eng) Mr K K Mishra, PGT (Hindi) Mrs Poonam Choudhary, TGT (Hindi) Mr Harikrishana, TGT(Skt) Mr Saikiran, Comp Inst.	To motivate and inspire the students to write articles, draw pictures, poems and songs in English, Hindi and Sanskrit and edit and prepare the School Magazine.
28.	<u>LOST PROPERTY</u> Mr B Ramesh Babu, TGT (PH & E) Mr PJJ Gandhi, TGT(Eng.) Mr Pramod Kumar, PRT (Hindi)	To make announcement in the assembly about loss/theft of property and also above that the lost property is given to the right person after the proper enquiry.
29.	<u>P.A. SYSTEM</u> Mr B Shekhar, TGT(WE) Mr Banvari Lal, PRT(Music) & House In charges	Responsible for the proper functioning of P.A. System in the morning assembly and also on special occasions.
30.	<u>Furniture:</u> Mr K Kondaiah, TGT (Sci) Mr Sushant, TGT (Lib) Mr Rajan, PRT Mr Ajay Topwar, PRT	Purchasing and maintenance of furniture and display board of the vidyalaya.
31.	<u>Purchasing Committee:</u> Mr Chandrashekhar, PGT (Geo) Mr B Ramesh Babu, TGT(PH & E) Mr K K Mishra, PGT (Hindi) Ms Prabhuta, TGT (SSt) Mr Rejan Guria, TGT (Art) Mr Bhushan, PRT Mis Priya, PRT	Purchasing different items required at different occasion in different department direct through market.

32.	<u>Website update, and mail checking & timely reply:</u> Mr Vipin Kumar, PGT(CS) Mr Nitin, SSA Mr Sitaram, JSA Mr SaiKiran, Comp Instr.	Updating website, mail checking, maintaining e-class rooms and CCTV will be the responsibilities of this committee.
33.	<u>ENGLISH LITERARY CLUB:</u> Mr NagamohanRao,PGT(Eng.) Mr P J L Gandhi, TGT (Eng) TGT (Eng) Mr Mahadeo More, PRT	Developing the language skills among the students and assisting them to actively participate in the English literary club activities like skit, extempore speech, declamation, Essay writing etc.
34.	<u>HINDI LITERARY CLUB</u> Mr K K Mishra, PGT (Hindi) Mrs PoonamChaudhary, TGT (Hindi) Mr KanahyaLal, TGT (Hindi) Mrs AakanshaPatil, PRT Mr Angrej Singh	Developing the language skills among the students and assisting them to actively participate in the Hindi literary club activities like skit, extempore speech, declamation, Essay writing etc.
35.	<u>SANSKRIT LITERARY CLUB:</u> Mr Harikrishan, TGT (Skt) Mr KanhaiyaLal, TGT (Hindi)	Developing the language skills among the students and assisting them to actively participate in the Sanskrit literary club activities like skit, extempore speech, declamation, Essay writing etc.
36.	<u>S.ST CLUB:</u> Mr S A Basha, PGT (Hist) Mr B Dibbiaha, PGT (Eco) Mr Chandrashekhar, PGT (Geo) Ms PrabhutaBHaradwaj, TGT (SSt) Ms Priyanka Pant, TGT (SSt)	Encouraging and assisting the students in preparing and participating various social science oriented programme inside and outside the school
37.	<u>Arts Club:</u> Mr RejanGuria, TGT (Art) Mr BanvariLal, PRT(Music) Mrs AakanshaPatil, PRT Mr Ravi Singh, PRT	Beautification of school building especially corridors, class rooms with thought provoking quotations, paintings and craft items. Encouraging the students to participate in drawing and painting competitions organized at school level and national level.
38.	<u>Computer Club:</u> Mr Vipin Kumar, PGT(CS) Mrs Smita Nair, PGT (Bio) Mr Chandrashekhar, PGT (Geo) Mr Mr Manish DeoRawat, PRT	Inspiring and assisting the students/teachers in the use of computer technology
39.	<u>Subject Committee Meeting:</u> Hindi- Mr K K Mishra, PGT (Hindi) Eng- Mr NagamohanRao, PGT(Eng.) Maths- MrSreenivasRao, PGT (M) Science- Mr Rajesh, PGT (chem) S St- Mr S A Basha, PGT (Hist)	To conduct subject committee meeting on every last working day of month. Maintaining of subject committee meeting register
40.	<u>ACP</u> Mr Sushant, TGT (Lib)-VII Mrs Sheetal, TGT (Maths)-VIII Mr Pramod Kumar, PRT-IX (All teachers teaching VII to IX)	Trained teachers (03) will train the untrained teachers teaching class VII to IX and conduct the activities as per ACP requirement. Make committee to conduct activities and keep record.
41.	<u>Staff Quarter allotment and M & R</u> Mr S A Bahsa, PGT (Hist) Mrs Sheetal Yadav, TGT (Maths) Mr Nitin, SSA	Preparing panel as per KVS norms. Keep record and update timely by including new members.
42.	<u>NEAP & Sexual harassment committee</u> Mr B Dibbaiah, PGT (Eco) Mrs Smita Nair, PGT (Bio) Mr M SreenivasRao, PGT (Maths)	To deal with the students queries. Keep record. Conduct workshop for higher classes. Awareness programme regarding adolescence should be conducted. Gender sensitization programme is to be conducted.

	Ms PrabhutaBharadwaj, TGT (SSt) Mr Bhushan, PRT	
43.	<u>POSCO Act Committee& SC/ST Grievance Cell</u> Mr Ravindranath, PGT (Phy) Mr K Kondaiah, TGT (Sci) Mr Sushant, TGT (Lib) Mr ManshDeoRawat, PRT	Apply POSCO act 2012. Awareness programme. Activities to be planed.
44.	<u>Routs to Routs</u> Mr BanvariLal, PRT (Miusic) Mr Ravi Singh, PRT Mr MansishDeoRawat, PRT	I mplementation of roots to roots as per KVS norms.
45.	<u>Beautification</u> Mrs Poonam Choudhary, TGT (Hindi) Mr Kanahiyalal Sharma (TGT (Hindi) Mr Rejan Guria, TGT (AE) Ms Priya, PRT	Planning and execution to beautify the school in all aspect.
46.	<u>EBSB</u> Mr S A Basha, PGT (Hist) Mr B Dibbiah, PGT (Eco) Mr Chandrashekhar, PGT (Geo) Mr Rejan Guria, TGT (AE) <u>All class teachers & co class teachers.</u>	Planning and execution EBSB programme as per KVS schedule and norms.
47.	<u>SBSB</u> Mr B Ramesh Babu, TGT (PH & E) Mr B Shekhar, TGT (WE) Mr Sai Kiran, Comp Inst <u>All class teachers & co class teachers.</u>	Planning and execution SBSB programme as per KVS schedule and norms.
48.	<u>Inspire Award</u> Mr Ravindranath, PGT (Phy) Mr K Kondaiah, TGT (Sci) Mrs Sheetal Yadav, TGT (Maths)	Motivate the students and apply for inspire award with their original ideas of students.
49.	<u>PTA</u> Mr S A Basha, PGT (Hist) Mr Chandrasekhar, PGT (Geo) Ms Prabhuta, TGT (SSt)	Maintain PTA activities as per KVS norms.
50.	<u>Alumni Association</u> Mr Ravindranath, PGT (Phy) Mr B Dibbiah, PGT (Eco) Mr K Kondaiah, TGT (Sci)	Plan to make alumni association. Registration of association etc.
51.	<u>VMC meeting</u> Mrs Smita Nair, PGT (Bio) Mr CXhandrashekhar, PGT (Geo) Mrs Poonam, TGT (hindi) Ms Prabhuta, TGT (SSt) Ms Priya, PRT Mr Bhushan, PRT	Planning and preparation of VMC meetings as per KVS norms.
52.	<u>Fire safety & equipment</u> Mr B Ramesh Babu, TGT (PH & E) Mr B Sekhar, TGT (WE) Mr Sushant, TGT (Lib) Mr Banvari Lal, PRT (Music)	Obtaining fire safety certificate. Refilling the fire extinguisher. Conduct Mock Drill etc.
53.	<u>NCC</u> Mr Harikrishna, TGT (Skt) Mr Sushant, TGT (Lib) Mr Rajan, PRT	To conduct all activities under NCC as per their programme and KVS norms.

54.	<u>First Aid & Medical check up</u> Mr B Ramesh Babu, TGT (PH & E) Mr K Kondaiah, TGT (Sci) Mr Angrej Singh, PRT	To arrange / conduct medical check-up camp of all students as per KVS norms.
55.	<u>Audio Visual Aid</u> Ms Priyanka Pant, TGT (SSt) Ms Poonam Choudhary, TGT (Hindi)	
56.	<u>Students Counsel</u> Mr B Dibbiah, PGT (Eco) Mr B Ramesh Babu, TGT (PH & E) Mr B Sekhar, TGT (WE) <u>All house masters & Associate House Masters</u>	Preparation of students counsel as per KVS norms.

All the in-charges (mentioned at no 1 in different departments & committee) are required to maintain the proper records of their committee and to conduct all activities effectively. All the members of different committee and departments will work together in their departments and will be responsible to complete all the works timely.

(शेर सिंह)
 प्रभारी प्राचार्य
 केंद्रीय विद्यालय अंगोला